



TASTE OF THE ARTS

March 31, 2018



NON-PROFIT VENDOR REQUEST FORM

Due no later than March 19.

For questions, please contact Peyton Jeter at 714.557.0420

Type or print clearly. All lines must be filled in. Incomplete or illegible requests will not be accepted.

Please note, this is not a guarantee of participation. All vendor requests will be reviewed and vendors notified if they are accepted to participate in this event. Single booth space is approximately 15'x27'. Double booth space is available.

Individual's Full Name: _____

Last Name

First Name

Middle

Home Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Email address: _____

Business Address: (if different than home address)

City: _____ State: _____ Zip: _____

Non-Profit Name & Category: _____

Organization Description: _____

Insurance: _____

(Must meet OCMP requirements, see attached. Daily insurance is available for purchase \$8 cash only some restrictions may apply.)

Copy of completed 410-D Form.*

501(c)3 Non-Profit Tax Status Form Verification, please include copy.

UPON APPROVAL, NO PAYMENT WILL BE DUE

Vendor Signature: _____ Date: _____

Email completed forms to peyton_jeter@comcastspectacor.com.

Confirmation of receipt will be made via email or phone and organization vetted for approval at that time. Once you have been approved, you will be given further instruction on event procedure.

*Per the State of California Department of Tax and Fee Administration, all participants must complete a 410-D Special Event Certification form stating you are not selling items at this event. This can easily be done by visiting:

<http://www.cdtfa.ca.gov/formspubs/cdtfa410d.pdf>.

OFFICE USE ONLY:

Accepted Vendor Denied Vendor

Single Booth

Double Booth



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Orange County Market Place Seller Insurance Requirements

All Permittees (Vendors) shall provide evidence of insurance protecting the legal liability of Ovations Fanfare, L.P. dba Spectra from occurrences as to bodily injury liability, property damage liability, personal injury liability, and contractual liability which are limited to the operations of the Permittee.

- I. The Permittee shall provide Ovations Fanfare, L.P. dba Spectra with an original certificate of insurance, lawfully transacted, which sets forth the following information:
 - A. Insurance requirements for individual vendors:
 1. **\$1,000,000 per occurrence/\$1,000,000** general aggregate annually (where an aggregate limit is applicable to the policy), for all hazards (including contractual liability and completed operations), for all damages caused by personal injury, bodily injury, and property damage. \$1,000,000 per occurrence/\$1,000,000 aggregate per specialty vendor for all damages caused by personal injury, bodily injury, property damage, including products and contractual liability.
 2. **The individual vendor must be a “Named Insured” under the policy.**
 3. The vendor’s insurance must name “Ovations Fanfare, L.P. dba Spectra dba Orange County Market Place, its agents, officers, servants, and employees” as “Additionally Insured” with respect to the Named Insured’s operations at the Orange County Market Place, 88 Fair Drive, Costa Mesa, CA 92626.
 4. Ovations Fanfare, L.P. dba Spectra must receive 30 days notice of cancellation or non-renewal from the vendor’s insurer.
 5. The vendor’s insurer must be rated by the A.M. Best Company, and hold a rating of at least “B+” in the financial category VI or higher.
 6. **The vendor’s policy must state that it will be primary, and not contributory, with any insurance purchased by Ovations Fanfare, L.P. dba Spectra for its own operations.**
 7. The vendor’s policy must cover all negligent acts of the vendor’s occurring as a result of their operations at the Orange County Market Place. No limitations will be accepted.
 - II. **IN ADDITION, OVATIONS FANFARE, L.P. DBA SPECTRA IN ITS SOLE DISCRETION MAY REQUIRE HIGHER LIMITS AND/OR ADDITIONAL COVERAGE FOR SUCH ACTIVITIES AS IT MAY DEEM NECESSARY.**
 - III. Requirements for Monthly, Bid, Priority, Telephone Reservation, and Overflow Sellers
 - A. All Monthly and Bid Sellers must have a current certificate of insurance that meets our requirements on file at the corporate office at all times in order to sell.
 - B. Priority and Telephone Reservation Sellers must either:
 1. Have a current certificate of insurance that meets our requirements on file in the office, or
 2. Purchase daily insurance, provided by an agent, on the day of selling at the Orange County Market Place.
 - C. Overflow Sellers must either:
 1. Surrender a photocopy of their current certificate of insurance with the Application for Daily Ground Space Use Permit each selling day at the Market Place. Certificate of insurance must meet our requirements. This procedure must be followed even if we have a certificate on file in our office.
 2. Purchase daily insurance, provided by an agent, on the day of selling at the Orange County Market Place.